

Committee General Purposes Committee	Date 17 June, 2009	Classification Unrestricted	Report No.	Agenda Item No.
Report of: Service Head Democratic Services Originating Officer(s): Amanda Thompson		Title: General Purposes Committee – Terms of Reference, Membership and Dates of meetings Ward(s) affected: ALL		

1. **SUMMARY**

- 1.1 This report sets out for Members' information the Committee's Terms of Reference, membership and schedule of meeting dates for the municipal year 2009/10.

2. **RECOMMENDATION**

- 2.1 That the report be noted.

LOCAL GOVERNMENT ACT, 2000 (SECTION 97)
LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of "background paper"

None

Name and telephone number of holder
and address where open to inspection

3. BACKGROUND

- 3.1 This report sets out for Members' information the Committee's terms of reference, the schedule of dates for future meetings together with details of the membership of the Committee.

4. TERMS OF REFERENCE

- 4.1 The Committee's terms of reference, as set out in the Council's Constitution, are detailed below:-

- (i) Elections: To exercise powers in relation to the holding of elections and the maintenance of the electoral register including:-
- the provision of assistance at European Parliamentary elections;
 - power to make submissions to the Local Government Commission in relation to the boundaries of the borough or ward boundaries;
 - the appointment of a proper officer for the purposes of giving various notices in relation to elections and referenda (e.g. in relation to the verification number for petitions for a referendum under LGA 2000).
- (ii) Appointments of officers or Members to external bodies including the Tower Hamlets Housing Board.
- (iii) To recommend to Council the introduction, amendment or revocation of by-laws.
- (iv) Responsibility for the appointment and revocation of local authority school governors in cases of competing nominations or where officer delegations cannot be exercised.
- (v) Any other functions which under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, may not be the responsibility of the Cabinet and which are not delegated elsewhere under this Constitution.
- (vi) To make changes to the membership and substitute membership of committees appointed by the Council and their subordinate bodies, consistent with the proportionality rules.
- (vii) To make non material changes to the Constitution upon the recommendation of the Monitoring Officer.

Quorum

3 Members of the Committee

5. MEMBERSHIP

5.1 The Annual Council Meeting held on Wednesday 20 May 2009 appointed the following Councillors to serve on the General Purposes Committee for the remainder of the 2008/09 municipal year:-

- Councillor Mohammed Shahid Ali (Chair)
- Councillor Lutfa Begum
- Councillor Clair Hawkins
- Councillor Waiseul Islam
- Councillor A. A. Sardar (Deputies:- Councillors Carli Harper-Penman, Rajib Ahmed and Salim Ullah)
- Councillor Mohammed Mamun Rashid (Deputies - Councillors Abjol Miah, Fozol Miah and Md. Abdul Munim)
- Councillor Philip Briscoe (Deputies – Councillor Peter Golds)

6. DATES OF MEETINGS

6.1 Council, at its meeting held on Wednesday 22 April 2009, agreed the programme of meetings for principal committees/panels etc for the forthcoming municipal year. Further meetings of the General Purposes Committee have been scheduled for the following dates (start time 7.30 p.m. in each case):-

- Wednesday 30 September 2009
- Wednesday 16 December 2009
- Wednesday 16 March 2009

It may be necessary to convene additional meetings of the Committee should urgent business arise. Officers will keep the position under review and consult with the Chair and other Members as appropriate.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

7.1 There are no significant financial implications arising from the recommendations in this report.

8. CONCURRENT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

8.1 There are no immediate legal implications arising from this report.

9. ONE TOWER HAMLETS CONSIDERATIONS

9.1 There are no immediate anti-poverty or equal opportunity implications arising from this report.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

10.1 There are no immediate SAGE implications arising from this report.

11. RISK MANAGEMENT IMPLICATIONS

11.1 There are no immediate risk management implications arising from this report.